

Cedar Springs Elementary



**Creating Students of Excellence-
One Leader at a Time!**

Student/Parent Handbook 2023-2024

**6922 Rivermont Trail
House Springs, MO 63051
Telephone: (636) 671-3330
Fax: (636) 671-7244
www.northwestschools.net**

*A Leader in Me Lighthouse School
Missouri Gold Star School ♣ National Blue Ribbon School*

Table of Contents

Northwest Mission Statement	Food Service Information
7 Habits of Happy Kids Overview	Grade Reports
CSE Motto & 7 Habits Pledge	Health Services Information
Calendar - Northwest 2023-2024	Homework
CSE Staff List	Leaving School During School Hours
School Hours	Lion Care Program
Admission & Enrollment	Money
Attendance	Personal Items
Birthday Treats	Physical Activities
Bus Transportation	Private Transportation
Conferences	PTO
Counseling	Seasonal Class Parties
Dress Code	Special Area Classes
Discipline Policy - Code of Conduct	Visitors
Emergency School Closings	Volunteers
Emergency Drills	Website
Field Trips	

The information contained in the following pages is compiled for the purpose of assisting parents/guardians and students. It is not an all-inclusive handbook but will provide guidelines and essential information that ensure a smooth educational venture for all.

*The Mission of the Northwest School District is to ensure all graduates/students are **respectful, responsible, and resilient** life-long learners **ready** for success in a complex and ever-changing world.*

Our Motto: LOVE. LEARN. LEAD.

**Love what you do;
Learn every day;
Lead the way!**

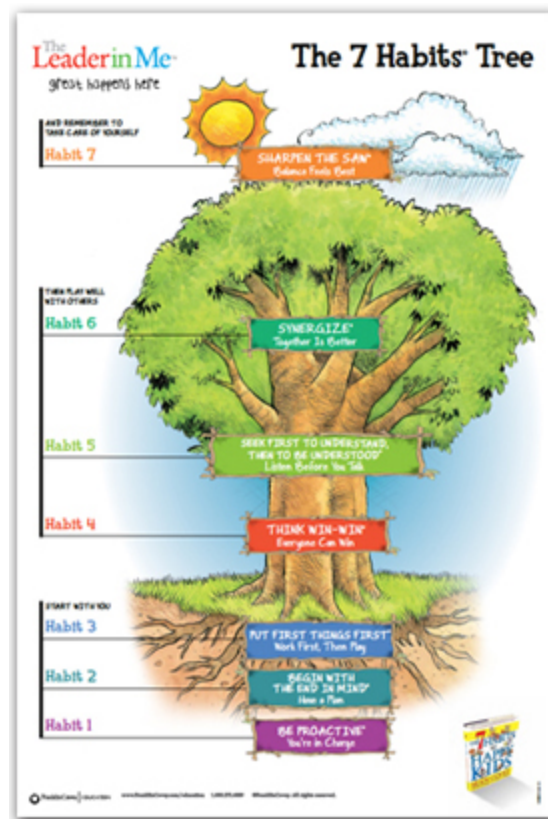
Our Beliefs: We believe that...

- Everyone can learn and grow
- Challenges and failures are learning opportunities
- Learning is a dynamic process
- A positive attitude and growth mindset foster life-long learning
- Positive relationships are the foundation for learning
- Every person is unique and brings value to the school and community
- Character development and academic achievement are equally important
- There are multiple indicators of student success
- Partnerships with home and community contribute to student success

Our Commitments: We will...

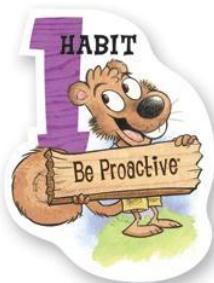
- Place students at the heart of our decisions
- Provide a safe and welcoming learning environment
- Provide relevant, rigorous, and innovative learning experiences and educational programs
- Establish positive relationships with our students, families, and community
- Help students discover their interests and passions
- Help students apply the timeless and universal principles of the 7 Habits in their lives
- Hire, retain, and develop a caring and qualified staff
- Provide the resources needed to support the learning of 21st century skills

The Seven Habits of Happy Kids!



Start With YOU!!

Habit 1 — Be Proactive



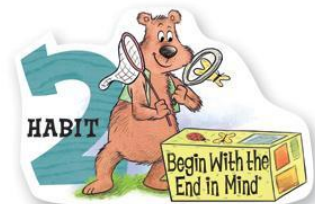
You're in Charge

I am a responsible person. I take initiative. I choose my actions, attitudes, and moods. I focus on my circle of influence. I do not blame others for my wrong actions. I do the right thing without being asked, even when no one is looking.

Habit 2 — Begin with the End in Mind

Have a Plan

I plan ahead and set goals. I do things that have meaning and make a difference. I am an important part of my classroom and contribute to school's mission and vision. I look for ways to be a good citizen.



my



Habit 3 — Put First Things First

Work First, Then Play

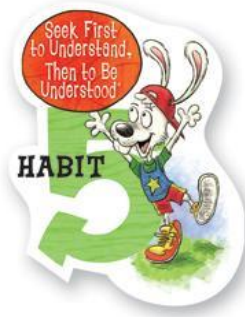
I spend my time on things that are most important. This means I say no to things I know I should not do. I set priorities, make a schedule, and follow my plan. I am disciplined and organized.

Then Play Well With Others!!

Habit 4 — Think Win-Win

Everyone Can Win

I balance courage for getting what I want with consideration for what others want. I make deposits in others' Emotional Bank Accounts. When conflicts arise, I look for third alternatives.



Habit 5 — Seek First to Understand, Then to Be Understood

Listen Before You Talk

I listen to other people's ideas and feelings. I try to see things from their viewpoints. I listen to others without interrupting. I am confident in voicing my ideas. I look people in the eyes when talking.

Habit 6 — Synergize

Together Is Better

I value other people's strengths and learn from them. I get along well with others, even people who are different than me. I work well in groups. I seek out other people's ideas to solve problems because I know that by teaming with others we can create better solutions than anyone of us can alone. I am humble.

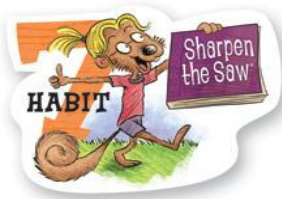


And Remember to Take Care of Yourself!

Habit 7 — Sharpen The Saw

Balance Feels Best

I take care of my body by eating right, exercising and getting sleep. I spend time with family and friends. I learn in lots of ways and lots of places, not just at school. I find meaningful ways to help others.



Cedar Springs Elementary School Motto

Creating Students of Excellence – One Leader at a Time!

Our staff is dedicated to student leadership, learning, and creating a culture of success for all students.

Cedar Springs Elementary 7 Habits Pledge

*I pledge today the Habits I will use,
Become a strong leader, and think before I choose!
I will be proactive – I'm in charge of me.
Begin with the end in mind – planning is key.
Put first things first – I will work then play.
Think win-win – together we'll find a way!
I will listen to understand every word.
Then I will speak, so we all will be heard.
I will synergize – work together as a team.
I will sharpen my saw – to take care of me!*



**Cedar Springs Elementary School is on
Facebook and Twitter! "Like" us to stay
informed about what's going on!**

2023-2024 School Calendar



JULY 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST 2023

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER 2023

S	M	T	W	T	F	S
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER 2023

S	M	T	W	T	F	S
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Semester = 79

First & Last Day of School

Professional Development

Teacher Workday

New Teacher Orientation

Late Start

1st SEMESTER IMPORTANT DATES

Aug 8-10	New Teacher Orientation
Aug 14-18	No School - PD/PLC/Bldg. and Work Time
Aug 21	No School
Aug 22	First Day of School
Sept 4	No School - Labor Day
Oct 19	End of First Quarter
Oct 20	No School - Teacher Workday
Nov 6-7	No School - Full Day Professional Development
Nov 15-16	Evening Parent/Teacher Conferences
Nov 20	No School - Compensation Day for Conferences
Nov 21-24	No School - Thanksgiving Holiday
Dec 21	End of Second Quarter/First Semester
Dec 22-Jan 2	No School - Winter Break

2nd SEMESTER IMPORTANT DATES

Jan 3	No School - Teacher Workday
Jan 4	Classes Resume
Jan 15	No School - Martin Luther King Jr. Day
Feb 16	No School - Full Day Professional Development
Feb 19	No School - President's Day
Mar 14	End of Third Quarter
Mar 15	No School - Teacher Workday
Mar 18-22	No School - Spring Break
Mar 29	No School - Good Friday
May 23	Last Day of School - Early Release - Teacher Checkout
	Graduation
May 24-Jun 7	Inclement Weather Days
May 27	Memorial Day

Regular

Late Start Wednesday

Early Release

Elementary	8:35 am - 3:33 pm	9:35 am - 3:33 pm	8:35 am - 12:56 pm
Secondary	7:25 am - 2:23 pm	8:20 am - 2:23 pm	7:25 am - 11:46 am

Note: School calendar dates are subject to change with Board of Education approval.

Board of Education Approved January 19, 2023

JANUARY 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH 2024

S	M	T	W	T	F	S
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY 2024

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE 2024

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Semester = 90.5

No School - PreK-12

District Offices Closed

Early Release

Inclement Weather Days

Cedar Springs Elementary Staff

2023-2024

Principal	Reading Resource Teachers
Cynthia Spurgeon	Heather Allen
	Jessica Cummings
Assistant Principal	
Morgan Wallis	Math Resource
	Shannon Manion
Counselor	
Stephanie Haddad	Special Education Teachers
	Terri Baumgartner - Process Coordinator
Kindergarten Teachers	Nikki Crisler
Christina Bowen	Nikki Eberhardt
Nickie Brown	Maggie Federhofer
Denise Loeffler	Haleigh Grass
	Ashley Greenwood
1st Grade Teachers	Courtney Harness
Hillary Brand	Brandy Komos
Sam Lyons	Madison Kraemer
Taylor Oglesby	Cassie Modglin
	Starr Stulce
2nd Grade	
Michelle Ewin	Support Staff
Terri Gaspard	- ITS
Terrie Riley	Susan Hackmann - Paraeducator
	Tammy Hawks - Paraeducator
3rd Grade	Brittany Leopold - Paraeducator
Ceci Maddock	Patty Lohman - Paraeducator
Jillian Musec	Jamie Lovett - LR/PG aide
Anna Pool	Beth Smith - ITA
	Alysha Patton - Paraeducator
4th Grade	Tessa Penick - Paraeducator
Krista Lenzen	Debbie Ray - Paraeducator
Lauren Lubker	Dana Reimler - Paraeducator
Cassie Nguyen	Jamie Riley- Admin. Assistant
	Tabitha Stefanick - Paraeducator
5th Grade	Jen Schejbal - Office aide
Jennifer Anderson	Carolyn Schulte - Paraeducator
Jamie Pybas	Nichole Tilton - SRA
Beth Walton	Michelle Wheeler - LR/PG aide
	Teresa Wiggains - Paraeducator
Special Area Teachers	
Danielle Hopwood - Music	Health Room
Marilyn Laird - Library	Kim Pendleton - Health Room aide
JR Maxey - P.E.	Dana Cain - Nurse
Melanie Robinson - Art	



SCHOOL HOURS

Office Hours are 7:45 a.m. to 4:15 p.m.

Breakfast served in the classroom - 8:15-8:40 (LSW 9:15-9:40)

School Start Time - 8:35 (LSW 9:35)

Kindergarten Lunch - 11:10-11:30 (LSW 11:25-11:45)

1st Grade Lunch - 11:30-11:50 (LSW 11:45-12:05)

2nd Grade Lunch - 11:50-12:10 (LSW 12:05-12:25)

3rd Grade Lunch - 12:10-12:30 (LSW 12:25-12:45)

4th Grade Lunch - 12:30-12:50 (LSW 12:45-1:05)

5th Grade Lunch - 12:50-1:10 (LSW 1:05-1:25)

Dismissal - 3:33 p.m.

Throughout the year, on Wednesdays, school begins at 9:35 a.m.

Late Start Wednesdays provides staff with collaborative time to improve instruction and student achievement. Lion Care is provided, free of charge, on Wednesdays, starting at 7:30am to accommodate family work schedules. If you need additional information regarding Lion Care, please contact Amanda Santure at (636) 677-3473, ext. 21013.

Teacher Plan/Special Area Times:

Fifth Grade - 9:50-10:40 (LSW 10:35-11:10)

Fourth Grade - 9:00-9:50 (LSW 10:00-10:35)

Third Grade - 10:40-11:30 (11:10-11:45)

Second Grade - 2:30-3:20 (LSW 2:10-2:45)

First Grade - 1:40-2:30 (LSW 1:35-2:10)

Kindergarten - 12:50-1:40 (LSW 1:00-1:35)

ADMISSION & ENROLLMENT

The Northwest R-1 School district has moved to an [Online Registration and Enrollment](#) system. All families with children in grades K-12, whether they are new or current, will register their student(s) online via the parent/guardian's Infinite Campus parent portal account.

The following must be followed for enrollment to be complete:

- Two documents from the list below need to be provided to complete the enrollment process
 - **Mortgage Statement for Residence** dated within 30 days of submission
 - **Rental Agreement/Lease**- Unexpired & signed by landlord and tenant including the address, apartment number and date of rental.
 - **Deed for Residence**
 - **Closing Statement for Residence** dated within 30 days of submission
 - **Utility bill**- gas, electric, water, sewer, cable or internet with name, current address and dated within 30 days of submission. Final or disconnect notices will not be accepted.
 - **Real Estate Property Tax Statement** with name and current address dated within 1 year of submission.
 - **Federal court or state court documents** with name and current address dated within 30 days of submission.
 - **Proof of Homeowners Insurance** dated with 1 year of submission.

2. Birth certificate

(Kindergarten students must be 5 years old before August 1)

3. Immunization records as required by the State of Missouri

The Missouri School Immunization Law requires immunizations for all school children unless exempt for medical or religious reasons. Children without proper immunizations will not be allowed to enter school.

Once a Lion, Always a Lion!

ATTENDANCE

Please review the attendance policy in the [NWR-1 K-5th Grade Student Handbook](#).

Parents, please stay in contact with their school nurse if their child is ill.

Regular attendance is essential for your child's learning. Please call the school office by 9:00 a.m. at (636) 671-3330 to report your child's absence. All absences are recorded as documented or undocumented. If a child is absent due to an illness or doctor's appointment, please bring a doctor's note upon returning to school.

When an absence of more than one day is necessary, teachers will furnish homework if requested by the parents. When requesting work when your child is ill, please do so early in the day to allow teachers time to get the work together. Medical and dental appointments are necessary, but should be scheduled before and after school hours, if possible.

The class with the highest attendance percentage will be recognized monthly with a traveling trophy and class party. Students with perfect attendance for the entire year will receive a prize!

The district and building attendance goal of 95% is aligned with the state standard. It is imperative that your child be at school every day!

BIRTHDAY TREATS

Teachers should have advance notice if a parent wishes to recognize their child's birthday. Treats may be dropped off in the office and will be served at the end of the school day or at a time that best minimizes disruption to classroom instruction. Please provide store bought treats only – no homemade baked goods. **Invitations to private parties should be handled outside of school.**

BUS TRANSPORTATION

Please review the district Transportation Services policy in the [NWR-1 K-5th Grade Student Handbook](#).

Riding a Northwest R-1 School District bus is a privilege and students must obey the rules and regulations. If a student chooses not to obey the rules,

parents will be notified using a Bus Misconduct Report. Violations of bus rules may result in students being denied transportation. Your child's safety is of the utmost importance. By working together, we can provide a safe ride and positive experience.

If a student is to ride a different school bus in the afternoon, the office must receive a parent phone call or note from the parent/guardian (available at the District website) for approval. All students will ride their regular bus home unless notification of a change is received in the office by 2:30 p.m. Students will not be permitted to call at dismissal to make other arrangements.

CONFERENCES

Fall Conferences are scheduled for all students in the evenings November 15-16, 2023. **Conferences are in-person and student-led!** This means that your child takes ownership of their learning by leading the conference, talking about their academic progress, and sharing their portfolio. Spring

Conferences are scheduled in March on an as needed basis. Parents are encouraged to contact their child's teacher any time there is a need or concern to schedule additional conferences. SeeSaw is the best way to contact your child's teacher!

COUNSELING

Please review the district Guidance/Counseling Staff Services information in the [NWR-1 K-5th Grade Student Handbook](#).

The Northwest guidance staff offers small group and individual counseling on an as-needed basis. Group activities for grief, divorce, changes in family situations, study skills, and anger management are just a few of the many groups offered. Please contact Ms. Haddad for more information.

DRESS CODE

Please review the district Dress Code in the [NWR-1 K-5th Grade Student Handbook](#).

- Flip flops do not provide proper support and protection for children's

feet during recess and PE.

- Hats should not be worn to school unless it is for a designated school-wide hat day.

DISCIPLINE POLICY – CODE OF CONDUCT

Please review the district Discipline Policy and Code of Conduct in the [NWR-1 K-5th Grade Student Handbook](#).

Each teacher will have classroom expectations developed with student input. Classroom rules and procedures are posted in each classroom and in classroom information provided to parents along with the class Mission. School-Wide Rules that align with the 7 Habits:

Be Proactive

- Come prepared for class
- Do not bring non-school related items (phones, toys, games) to school.

Begin With the End in Mind

- Show good attitude, manners, & sportsmanship
- Use school equipment and materials properly.

Put First Things First

- Give your best effort
- Be Kind to Others

Think Win Win

- Respect self, others, & school
- Walk quietly in hallways & use appropriate voice level & language in school.

Seek first to Understand, Then Be Understood

- Listen and follow directions

Synergize

- Work together

Sharpen the Saw

- Eat right, exercise, and get enough sleep
- Take advantage of learning opportunities
- Find meaningful ways to help others

EMERGENCY SCHOOL CLOSINGS

Please review the Snow Days/Inclement Weather policy in the [NWR-1 K-5th Grade Student Handbook](#)

When inclement weather or an emergency situation occurs that affects the closing of school or the starting/dismissal times of the Northwest R-1 School District, the schedule will be posted on the NWR-1 website

www.northwestschools.net as soon as possible after the decision. We will also use SeeSaw and Blackboard to keep parents updated so please make sure you are signed up and we have your most current contact information. Please check the website for the exact dismissal time of each school. Please do not call the school. *If a snow day announcement states it is an AMI day, students log-in and do their work virtually for the day.*

When schools are closed due to an emergency or hazardous weather, appointments with parents or others and school-sponsored activities are also cancelled.

EMERGENCY DRILLS

Please review the district Safety policy in the [NWR-1 K-5th Grade Student Handbook](#).

Earthquake, Fire, Intruder, Lock Down, and Tornado/Severe Weather drills are held on a regular basis throughout the school year. Evacuation maps are posted throughout the building and in each classroom. Children practice correct safety procedures and must be encouraged to remain calm and follow the directions of the teacher in charge. Students will not be dismissed from school during a “Tornado Warning”, until an ALL CLEAR is announced. Students will be released only to their parents or other authorized adults.

FIELD TRIPS

Field Trips have been temporarily suspended. If you have virtual field trip ideas that support district curriculum, please let your child's classroom teacher know!

#NWLoveLearnLead

FOOD SERVICE INFORMATION

Please review the Food Service policy/procedures in the [NWR-1 K-5th Grade Student Handbook](#).

A breakfast and lunch program is provided as a service for pupils and staff. Application for free and reduced lunch (one per family) should be filled out each year unless you have received a letter verifying you are pre-approved from the State. Breakfast is free for all elementary students this year.

Breakfast is served from 8:15-8:35 a.m. each morning.

Lunch menus are available at <https://nwr1.nutrislice.com/menu>

GRADE REPORTS

Students receive a grade report for each of the four quarters of school. This, along with teacher contact, is to promote a process of continuous evaluation of student performance to inform students and parents/guardians of progress. Parents will access grade reports through Parent Portal.

Grading Scale for Kdg. - 5th grade:

4 - In-depth inferences and applications that go beyond what was taught. Student, with relative ease, grasps, applies, and extends the key concepts, processes, and skills for the grade level.

3 - No major errors or omissions regarding any of the information and/or processes (simple or complex) that were explicitly taught. The student, with limited errors, grasps, applies, and extends the key concepts, processes, and skills for the grade level.

2 - Major errors or omissions regarding the more complex ideas and processes, but no major errors or omissions regarding the simpler details and processes. The student is beginning to grasp and apply.

1 - Even with help, no/little understanding of skills.

**Working together makes CSE
a great place for students to
Learn & Lead!**

HEALTH SERVICES INFORMATION

Please review the district School Health Services policy in the [NWR-1 K-5th Grade Student Handbook](#).

HOURS

A nurse or health room assistant is available at CSE daily from 7:45- 3:45.

IMMUNIZATIONS

The Missouri School Immunization Law requires immunizations for all school children unless exempt for medical or religious reasons. Children without proper immunizations will not be allowed to enter school.

JEFFERSON COUNTY HEALTH DEPARTMENT

Call to schedule your appointment for immunizations:

High Ridge Branch - 5684 Highway PP - (636) 797-3737

Arnold Branch - 1818 Lonedell - (636) 797-3737

Hillsboro Branch - 405 Main Street - (636) 797-3737

MEDICATION

Please review the district Medication Policy in the [NWR-1 K-5 Grade Student Handbook](#).

PREVENTION

The best way to avoid becoming ill is to practice proper hand washing. Please remind your child about the importance of frequent, vigorous hand washing, using soap and water!

**Soap & Water The
Germ-fighting Team!!**

HOMEWORK

Homework for young children should help them develop good study habits, foster positive attitudes toward school, and communicate to students the idea that learning takes place at home as well as at school. All students may be asked to do some homework. We appreciate your help and ask you to do the following:

1. Help your child set up a consistent, organized place to complete homework.
2. Help your child establish a consistent schedule for completing homework.
3. Encourage, motivate, and prompt your child, but do not sit with them and do the homework with them. The purpose of the homework is for your child to practice and use what they have learned. If your child is consistently unable to do the homework by themselves, please contact the teacher.
4. If your child is practicing a skill, ask them to tell you which steps are easy and which are more difficult. If your child is doing a project, ask what knowledge they are applying in the project. If your child is consistently unable to talk about the skills they are practicing or the knowledge they are using, please contact the teacher.

Love what you do!
Learn every day!
Lead the way!

LEAVING SCHOOL DURING SCHOOL HOURS

If it is necessary for you to take your child out of school, you will be required to remain in the front entry vestibule area while we bring your child to you. It is the responsibility of the legal guardian or parent to notify the office, in writing, regarding who may pick up their child.

LION CARE PROGRAM

Northwest R-1 School District provides supervised care of students before and after school at Cedar Springs Elementary. They are open for students starting at 6:15 a.m. and after school until 6:15 p.m. Enrollment for this program can be completed online at <https://northwestschools.ce.eleyo.com>. The Lion Care program will be in session when school is dismissed on scheduled early release days. Lion Care is not in session on days when school is canceled or dismissed early due to inclement weather. Please direct your questions to the Lion Care Office at (636)692-0504.

MONEY

When sending money to school (cash or check) for any reason, put it in an envelope marked with your child's name, teacher's name, and the purpose for the funds.

PERSONAL ITEMS

Please label clothing, lunch boxes and backpacks with your child's name. If your child returns home without an article of clothing, please ask your child's teacher to check the classroom and lost & found. At the end of the school year, all unclaimed items will be donated to a local charity. Items not directly related to instruction - such as cell phones, iPods, radios, video games, make-up, jewelry, toys, collectible cards, etc. should be left at home.

PHYSICAL ACTIVITIES

All students are expected to participate in regular school activities such as physical education classes and recess unless the school is given a written statement from a physician explaining limitations. Tennis shoes should be worn daily for these activities. If a child is restricted from participating in P.E.

they are also restricted from participating in recess.

All students are expected to participate in outdoor play activities and should be sent to school properly dressed for the weather. (Students will be kept inside for extremely hot/cold temperatures and inclement weather.)

Generally, students who are well enough to be in school are well enough to be included in outdoor activities. If a student needs to remain inside at recess, a doctor's note is required.

PRIVATE TRANSPORTATION

Private Transportation drop-off is in the back of the building at the gymnasium entrance with staff supervision. Students ARE NOT to get out of the car until a teacher is on duty outside at 8:15 AM. Please do not drop students off in the front of the building.

Private Transportation pick-up is also in the back of the building at the gym with staff supervision beginning at 3:29. Please do not arrive for end-of-day private transportation before 3:28 as this causes dangerous traffic congestion on Rivermont Drive and 30 Highway!! ID may be required for verification at pick-up. You will need to fill out a Permanent Private Transportation Form if your child is end-of-day private transportation every day. Do not enter the building to pick-up your child at the end of the day. If you need to pick up and do not normally do so, a note must be sent with your child or you must call the office before 2:30.

PTO

Cedar Spring Elementary PTO is a parent organization that plans activities and events to encourage student & family participation and raise funds to purchase items that benefit our school. We hope you will get involved!

Cedar Springs Elementary PTO - House Springs, MO is on Facebook! "Like" us to stay updated throughout the year about activities and events.

Seasonal Class Parties/Celebrations

We will have three schoolwide party days this year that include fun, holiday/seasonal activities for students. Teachers will be reaching out to parents to contribute needed items and food! Parents are invited to join in the last hour of the school day.

Dates for this year's class parties are:

Fall Festival – Tuesday, October 31, 2023 from 2:00–3:00 PM

Winter Celebration – Thursday, December 21, 2023 from 2:00–3:00 PM

PTO Spring Fling Schoolwide Carnival – Last full day of school

SPECIAL AREA CLASSES

Students participate in art, music, library, or PE classes daily. The weekly special area schedule is set except for a Wednesday rotation. In addition, students also participate in a 50 minute/week Tech Class. The expectations for special area/tech class are:

- Respectful: Respect self, others and school
- Responsible: Be prepared for class, participate and follow directions.
- Resilient: Give your best effort with a positive attitude & sportsmanship
- Ready: Be a learner who works collaboratively with others.

ART – Students in grades kindergarten through fifth grade receive scheduled instruction from the Art Specialist conforming to state classification guidelines. Each child is introduced to a variety of media and utensils and explores their multi-uses. This stimulates ideas, creativity, and problem-solving. Small motor skills are practiced and refined in sequential developmental experiences. Activities include painting, drawing, sculpture, ceramics, and two and three-dimensional work.

LIBRARY – The library provides instructional and recreational reading materials for all students at CSE. The librarian meets with every class at a scheduled time period weekly to give library skills instruction and encourage reading with lessons, stories, and activities. Students are also encouraged to visit the library before and after school to return and check out books.

- Books are checked out for a one-week period & may be renewed twice.
- Kdg-1st grade may check out one book at a time; 2nd-5th grade may check out two books at a time.
- A student will not be allowed to check out a new book until all overdue books are returned.

MUSIC – The purpose of the music program is to enrich the lives of our

students and give them the skills necessary to follow any musical avenue they desire. The music program is designed to develop the rhythmic, melodic, and listening skills through theory and creative expression. Students have the opportunity to sing, dance, and perform on a variety of classroom instruments.

PHYSICAL EDUCATION - Our physical education program gives children the opportunity to develop and maintain a level of physical fitness appropriate for his/her individual needs. Strong emphasis is placed on the basic skills essential to the development of sport skills. The physical education curriculum includes movement activities, rhythms, ball handling, gymnastics, stunts, tumbling, and lead-up games, which use basic skills of the various sports. Students are expected to follow all safety rules and take care of equipment. Students participate in their street clothes so attire appropriate for physical activity is required. Students must wear/bring tennis shoes on P.E. days. If a child needs to be excused from participation for any reason, a doctor's note is required from the parent/guardian.

TECHNOLOGY - The Information Technology Specialist will work with students through the usage of district provided Chromebooks. The students will learn the fundamentals of internet safety and etiquette. Keyboard skills will be introduced and honed through usage of the home row. Grade specific skills will be introduced and perfected through the use of Google Workspace and its applications. Age appropriate coding skills will be introduced and practiced and all students will be encouraged to explore the use of technology as a necessary tool for learning.

**Ensuring all students are
*Respectful, Responsible,
Resilient, and Ready for success!***

VISITORS

During the school day we welcome parents and volunteers to visit our school! All visitors must enter through the front doors and sign in at the office to receive a visitor's sticker. Please have your ID ready. Due to limited space in the cafeteria during lunch, if you come to CSE to eat lunch with your child, you and your child will eat in a designated classroom. We ask that pre-school age children not accompany parents unless it is for a lunch time visit as it can be very disruptive to the learning process and takes away from instructional time.

VOLUNTEERS

We are proud to have volunteers in our building and actively solicit your help in our school! Your special skills, talents, and help are needed. If you are interested in serving as volunteer, please let your child's teacher know and contact Chris Somervell at 636-677-3473.

All school volunteers that follow a regular schedule or are left unsupervised with students must complete a background check (FBI). This background check will ensure the safety and security of our students, which is our top priority. Please note, volunteers may not work in any school until the background check has been received by the District.

We ask that pre-school age children not accompany parent volunteers as it can be very disruptive to the learning process and takes away from instructional time. Please make arrangements to volunteer in advance. You need to sign the volunteer register and receive a visitor's pass in the office when you arrive.

WEBSITE

The Cedar Springs Elementary calendar, Cedar Springs Elementary handbook, Northwest Elementary Student Handbook and Code of Conduct, District calendar, school menus, & other district items at www.northwestschools.net.

CSE - Creating Students of Success!